

**Important Applicant Information:** Federal law requires financial institutions to obtain sufficient information to verify your identity. You may be asked several questions and to provide one or more forms of identification to fulfill this requirement. In some instances we may use outside sources to confirm the information. The information you provide is protected by our privacy policy and federal law.

## We've Made it Easy to Save Time and Money.

With NCB QuickPay, each month we will automatically deduct the monthly loan payment from your bank account on the draft date you choose. You will never have to write a check again. And the best news is that it's free - no sign-up fee or charges per transaction.

## It's Easy to Start QuickPay

Simply complete the attached application and mail with a voided check to NCB. You can also fax the application with a copy of your voided check to **(703) 647-3463**.

## How Does QuickPay Work?

QuickPay will be deduct the amount of your monthly payment from your bank account on the draft date you select. QuickPay does not give NCB access to any of your bank balances. The payment simply moves electronically from your bank to ours.

## How Will I Know When QuickPay is Activated?

It usually takes between 30 and 60 days to set up QuickPay. We will send you a postcard letting you know that QuickPay has been activated.

## Who Do I Call with Questions?

If you have questions about QuickPay, please call the Account Representative listed on the attached business card. If you have any questions regarding an upcoming payment, please contact us at least five (5) business days prior to the payment due date.

## Can I Cancel QuickPay?

Yes. To cancel QuickPay at any time, simply notify your Account Representative.

Mail to: **NCB**  
c/o (Your Account Representative)  
2011 Crystal Drive, Suite 800  
Arlington, Virginia 22202

Fax: (703) 647-3463

Email: quickpay@ncb.coop

## How Do I Change my Bank Account Information?

If you need to change the bank account information, notify your Account Representative immediately.

Mail to: **NCB**  
c/o (Your Account Representative)  
2011 Crystal Drive, Suite 800  
Arlington, Virginia 22202

Fax: (703) 647-3463

Email: quickpay@ncb.coop

## QuickPay Application

Borrower Name (as it appears on the statement)

Street Address

City State Zip

E-mail

Phone Fax

NCB Loan Number (as it appears on your statement)

Draft on the (please indicate day of the month)

Name of Financial Institution

### NCB QuickPay Authorization

I authorize NCB to deduct my loan payment amount from the account listed above. I understand funds will be transferred on the draft date (see application above). If the draft date is a non-business day, then funds will be transferred on the succeeding business day. I understand this agreement will remain in effect until NCB has received confirmation from me that it should be cancelled. I have the right to stop payment of a transfer from my depository financial institution account to NCB and I will notify my depository institution at least three (3) business days prior to the next scheduled payment due date.

Address of Financial Institution (city, state)

ABA or Routing Number

Bank Account Number

Type of Account:

CHECKING (please enclose a voided check)

SAVINGS

Mail to: **NCB QuickPay**  
2011 Crystal Drive, Suite 800  
Arlington, Virginia 22202

Fax: (703) 647-3463

For questions, call (800) 955-9622.

**Don't forget to attach a voided check.**

Print Name

Date

Authorized Signature